

# TOWN OF LIBERTY

BOARD OF SELECTMEN  
7 Water Street, P. O Box 116  
Liberty ME 04949  
Ph. 207-589-3014  
Fax. 207 589-3160  
www.libertymaine.us

Melinda Steeves, 1<sup>st</sup> Selectman  
Carrie Peavey, 2<sup>nd</sup> Selectman  
Henry Hall, 3<sup>rd</sup> Selectman



## MINUTES LIBERTY BOARD OF SELECTMEN OCTOBER 17, 2016 7:00 PM

In attendance: Melinda Steeves (1<sup>st</sup> Selectman); Carrie Peavey (2<sup>nd</sup> Selectman); Henry Hall (3<sup>rd</sup> Selectman); Denise Glick (Town Administrator); Betsey Davis (Treasurer); Hannah Hatfield (Deputy Treasurer); Budget Committee: Melanie Ripley, Elise Brown, Betsy Levine, Joy Hadsell, Barry Worcester, Hannah Hatfield; Bill Gillespie (Fire Chief).

1. Open Meeting 7:02 p.m.
2. Approve Minutes
  - a. Minutes of the October 3, 2016 meeting were reviewed and approved with changes.
3. Public Comment:
  - a. Elise Brown gave an update on the Ambulance Service Committee. They are still working on various scenarios. Elise has notified the Waldo County EMA Director of the problems the community is facing, and will pursue a county-wide solution. Elise will organize a meeting with the Montville and Liberty Selectboards. Melinda reminded Elise that we need 7 days to post the meeting for the public.
  - b. Bill Gillespie advised that he has a Worker's Compensation issue. MMA has informed him that he needs to add a classification of work to our policy to cover his volunteers when they do maintenance work around the fire house. He asked that we consider paying for about 4 hours of work each month. No action taken by Board.  
  
Bill reported that the Tri-Town separation will take place in October 2018. There is approximately \$20,000 in equipment value and \$16,000 in cash value that will be divided amongst the participant towns.
4. Warrant Reviewed and Approved.
5. New Business

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- a. Personal Property Tax depreciation questions: Board asked Denise to call Harris and determine if depreciation can be set up by Harris in TRIO. Board instructed Denise to respond to questions about depreciation of Personal Property.
  - b. State Valuation: Board reviewed the State's report.
  - c. State Sales Ratio Review: Board instructed Denise to complete the review.
  - d. Office Renovation and Phone System tabled until 10/24 Staff Meeting.
  - e. Town Owned Property: Board instructed Denise to investigate the foreclosure, quit claim deed and sale process.
6. Old Business
- a. Shoreland Zoning Ordinance: Planning Board will be scheduling a Public Hearing at their January meeting to discuss the new ordinance. Public will vote on the ordinance at the March Town Meeting.
  - b. Building Maintenance: Board instructed Denise to contact MMA about having Henry do it – and asking if he is covered under the WC policy.
  - c. Fuel: Denise informed Board that the fuel pricing is the same from both Maritime and Haskell. Board said to go with Maritime, since our service contract is with them. Denise to handle.
  - d. Budgetary – Board discussed addition to TRIO and the expense involved. Board will bring up issue with the Budget Committee.
  - e. Assessors' Agent: Denise advised Board that she has reached out to Jim Murphy and inquired about taking on a 4 hr/wk contract with Liberty. Denise to follow up with Jim on Thursday 10/20.
  - f. St. George Dam Repair – Correspondence from Newells: Board instructed Denise to draft letter to Newells explaining the process we have undertaken with the Dam repairs.
  - g. Ball Field: Denise advised Board that the repairs have been completed.

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7. Other Business: The Budget Committee discussed the procedures of the upcoming meetings, and the expectations of both the Board and the Committee. The Board asked that the Committee appoint a Chair and keep accurate records of their decisions. Treasurer's budget reports were reviewed and changes to the formatting of the reports were requested the Budget Committee and the Board agreed that the goal of both is to have a transparent process guided by accurate data. After review, all agreed the Chart of Accounts is not yet ready to convert smoothly. Betsey apologized for the delay, and promised to get it done as soon as possible. The Committee asked Denise to research other towns' warrants and how they are set up in comparison to Liberty's. Denise will ask for several towns' budget reports and warrants in digital format. Elise reviewed her understanding of the process and the intentions of the committee to provide fiscal oversight, to keep in mind a sense of the Town's needs, and to give shape to requests being made. The Board and Committee will begin searching for a replacement for Hannah Hatfield who is now the Deputy Treasurer and can no longer serve on the Budget Committee. The Committee will meet on January 2<sup>nd</sup>, 9<sup>th</sup> & 16<sup>th</sup>. The Board agreed to have the Warrant and a suggested budget ready for their first meeting.
8. Meeting Adjourned at 9:24PM.

Respectfully Submitted,  
Denise Glick, Town Administrator