

Town of Liberty, Maine
Planning Board Agenda **Minutes**
August 9, 2018 7:00 pm,
Overlock Room, Town Office

Members
Peter Mallow, Chair
Jeff Davis
Norm Fuller
Lou Pelletier
Betty Lu Davis
Kerry Black, Alt.
Don Harriman, CEO
Kate Valleau, Secty

Procedural

1. Open meeting. Roll call & accept prior meeting minutes.
 - o Roll call: Betty Lu Davis, Norm Fuller, Kerry Black (as member), Don Harriman, Jeff Davis, Peter Mallow, Kate Valleau
 - o Motion to accept minutes: Kerry Black
 - o Second the motion to accept minutes: Jeff Davis
 - o Board agreed to accept minutes: 5-0
2. CEO Comment: none

Applications

1. None

Public

1. Tiffany Parker – 87 Roberts Shore Rd. Application of Jason Mills, – Map 20, Lot 19. Was received on 7/19, within 21 day timeframe, however, was not notified by town office, or seen by PB members on the night of 7/19. Section 12 of Non-Conforming lot: Motion to act upon the application: Jeff Davis, Second: Betty Lu. Approved 4-1. Motion to approve application as is: Norm Fuller. Second: Jeff Davis. Approved 4-1.
2. Marilyn Littlefield, Camden Maine, has family cabin on Stevens pond. Looking for repair or rebuilding guidance. Was referred to Shore land zoning ordinance, section for reconstruction and replacement of non-conforming lots. Also looking for tree cutting, and septic installation.
3. Charlie Evans, subdivision. Presented new plan. Board compared old to prior subdivision plan. All members have signed the new plan as approved.

Administration

1. A gap exists in communication when receiving applications. While a checklist exists to ensure applications are complete upon receipt at the town office, needed items are not always with the application. The board is not always notified of received applications. Peter Mallow will be going to the Selectmen's meeting to discuss alternatives.
2. Discussion regarding filling the Board and who take on the vacated Vice-Chair seat. A Full board is 5 primary, and 2 alternates. With Betty Lu, we now have 5 primary, 1 alternate. If four consecutive meetings are missed or if 25% meetings within a rolling 12 months are missed, the role may be considered as vacant.

Adjourn:

- o Time: 8:40pm
- o First Motion: Kerry Black
- o Second the motion: Norm Fuller
- o Board agreed: 5-0