**Town of Liberty, Maine**

**Planning Board Minutes**

**December 13, 2018 6:58**

**Overlock Room, Town Office**

**Board Members**

Kerry Black, Alternate Betty Lu Davis, Vice Chair Jeff Davis Norm Fuller

Don Harriman, CEO Peter Mallow, Chair Lou Pelletier Kate Valleau, Secretary

**Procedural**

1. Open meeting. Roll call & accept prior meeting minutes.
	* Roll call: 6:58, Peter Mallow, Lou Pelletier, Betty Lu Davis, Kerry Black as Alt, Norm Fuller, Jeff Davis, Don Harriman, Kate Valleau
	* Motion to accept minutes: change Dwayne Holland to Duane Alan. Motion: Norm Fuller
	* Second the motion to accept minutes: Betty Lu Davis
	* Board in favor to accept minutes: 5-0
2. CEO Comment: none

**Applications**

1. Marlene Costa, 444 Belfast-Augusta Road, tax map 25/lot 11. A new plan has been re-submitted to the original 10/11/18 application. Applicant not present, the board will table the application until the next meeting, January 10, 2019.
2. Brian Cooper, tax map 8/lot 37-5. Lot 5, Smiley Shores. The original building application was approved 6/14/18. Via email, Mr. Cooper requested to change the permit from a concrete slab to a basement. It will now be a walkout as the slope is too great for a slab foundation. Mr. Cooper also requested expanding the application to add a garage. No new application is needed; however, an updated plan has been requested for the revised application. Peter Mallow requested Kate Valleau to attach hard copy of all amendments to the original file. Motion to amend permit: Lou Pelletier. Second: Norm Fuller. Passed 5-0.
3. Duane Alan is submitting application for owner John Scott Carpenter. 34 Kirby Island Road. Tax map 21/ lot 20 & 27. Application is to build a home, sauna and garage. Peter Mallow, Lou Pelletier, and Kerry Black went to the site. Peter Mallow inquired about the power of attorney submitted as part of the application which Duane Alan had not signed. The determination was that Mr. Alan did not have standing to represent the property owners in front of the Board Applicant can email or mail a letter indicating their permission. New septic plan and detailed floor plan has now been submitted with cubic measurements and elevations. This application will be tabled to the January 10, 2019 agenda.
4. D. Bruce Ray, 356 Stickney Hill, Map 21/Lot 4. Owner is requesting to replace existing shed on the property. Kerry Black and Jeff Davis visited the site. Motion to approve: Betty Lu Davis. Second is Jeff Davis. Vote 5-0
5. Brian and Lauren Furtak, 60 Snow Village Rd, Map 16/Lot 7. Owners requesting to build 16’ x 24’ storage structure. Applicants requested to postpone their application until January 10th meeting. Kerry Black, Peter Mallow and Betty Lu Davis visited the site. Per Don Harriman, applicants will need a plumbing permit for drain. The septic does not need to be reassessed. The board will table the application until the next meeting, January 10, 2019.

**Public:** None

**Administration**

* Nomination and election for the position of Vice-Chair. The election of vice chair is a planning board function, Conduct of Meetings, Section 3. The vice chairman shall take place of the chair if the chair is not available. Jeff Davis nominated Betty Lu Davis, Norm Fuller seconded the motion. Passed 5-0.

**Adjourn**

* + Time: 8:24pm
	+ Motion to adjourn: Lou Pelletier
	+ Second: Betty Lu Davis
	+ Board in favor to adjourn: 5-0