MINUTES

LIBERTY SELECTBOARD

February 19, 2018 7:00 PM

**Selectboard Attendance:** Melinda Steeves, 1st Selectman

Henry Hall, 3rd Selectman

***Excused (scheduling conflict):*** Carrie Peavey, 2nd Selectman

**Town Officials:** Administrator Kenn Ortmann

**Guest(s):**  None

1. **Open Public Meeting:** 7:05 PM
2. **Approve Minutes:** Pursuant to review Selectman Steeves moved and Selectman Hall seconded approval of the February 12, 2018 minutes. Unanimous.
3. **Warrant Review and Approval:** Done.
4. **Public Comment:** None.
5. **TA informational items**
	1. **Media stories:** None.
	2. **Resident correspondence:** None.
	3. **WEB site update:** TA Ortmann he plans to work on this project next week while he is visiting his Dad in Minnesota.
6. **Old Business**
	1. **Annual Report progress update:** The Selectboard reviewed the reports and suggested a few additional changes.
	2. **Cost of mailing Annual Reports:** TA Ortmann explained that once he uploads the TRIO database to the USPS program it will print out the labels and calculate the mailing cost.
	3. **Other:** None.
7. **New Business**
	1. **Tree Growth application:** The Selectboard took under advisement the application from Todd Allison & Laetitia Kieffer.
	2. **Tax Lien Procedures Program:** The Selectboard suggested asking Gail Philippi and Hannah Hatfield if they are interested in attending.
	3. **Other:** None.
8. **Other Business:** None.
9. **Adjournment:** 7:55 PM

Respectfully submitted,

Kenn Ortmann

Town Administrator