DRAFT MINUTES

LIBERTY SELECTBOARD

September 28, 2020 6:00 PM

 Melinda Steeves, 1st Selectman

 Carrie Peavey, 2nd Selectman

Duane Jewett, 3rd Selectman

**Town Officials:** Town Administrator Beth Cohen, Code Enforcement Officer Don Harriman, Treasurer Hannah Hatfield

**Visitors:** Annette Naegel, Linda Breslin

1. **Open Selectboard Meeting.** 5:59 pm
2. **Approve Minutes:** Selectman Peavey Motion to accept September 21, 2020 Minutes, Selectman Jewett 2nd.
3. **Business:**
	1. **Annette Naegel of George’s River Land Trust –** Here to update their purchase of the Quigg Island Property is to close end of October. Discussion as to their desire and intentions for the land.
	2. **CALL –** Linda Breslin informed they are waiting for the check from AARP. They have a copy of their Certificate of Insurance, volunteers to help and should have “Use at own risk” signs for both locations.
	3. **373 Prescott Hill Rd –** Amanda Anderson called to inform the Town of her concerns for the property. No response yet from the Hudson’s as to the letter that was sent to them.
	4. **Sand Shed** – Town Administrator Cohen to check with MMA regarding our Insurance coverage for the work done. The back wall will be a temporary fix since sand is going in. Selectman Jewett to get COI from Cody for Treasurer Hatfield.
	5. **FEMA Grant Update –** Treasurer Hatfield brought that Auditor asked if they should hold audit until they get the FEMA numbers or submit without. Selectman Steeves moved to Submit without, Selectman Peavey 2nd. Treasurer Hatfield to get credit memo from Jason or Joann for Auditor cc Selectmen and Fire Chief Gillespie.
	6. **Municipal Grant –** Town Administrator Cohen to order items needed. Treasurer Hatfield to submit budget update on September 30, 2020. Remodel moving along. All going as planned.
	7. **Snow Shoveling –** Ask Angie Harriman to submit a proposal.
	8. **Revision –** Waiting to hear back as to when they want to look over property.
	9. **Phone System –** When renovations are complete, we would like to do 60 day trial of Ooma.
	10. **Bruce Ray –** Nothing received this week.
	11. **Doug Cash/Vetter –** Nothing heard
	12. **Ethan/Garnett/Intent to Build/Abatement Procedure –** Intent to Build Procedure will be Clerk-Town Administrator-CEO/SB Yellow Folder. Assessor Agent, CEO and Selectmen will check the yellow folder. Town Administrator Cohen to get Joann Pease Abatement out of cabinet. Vernon Scates 2019 Supplemental taxes for 31 acres need done by Garnett. Letter for Alhefeld Abatement received. They need to talk with Assessor Agent.
	13. **Community Center Requests for Karate and Basketball –** Town Administrator Cohen to let both know to contact Tammy Reynolds directly.
	14. **General Assistance -** Selectmen to sign; Town Administrator to submit.
	15. **Pesticide Disposal –** Town Administrator to register for Augusta drop and put on information on website.
	16. **Anne Warren Refund –** Selectman Peavey moved to refund the $250 fee; Selectman Jewett 2nd.
4. **11th Hour:**
	1. **Assessor Agent** to be here October 12th. Garnett sent bill. Discussion about continuing with Maine Assessment (Garnett). Selectman Steeves moved to stay with them, Selectman Jewett 2nd.
	2. **Knowlton –** Town Administrator Cohen to let Mr. Knowlton know he needs to submit in writing what he wants the Town to provide to her according to the FOAA.
5. **Warrant: Approved.**
6. **Adjournment: 7:38 PM**

**Respectfully submitted,**

**Beth Cohen**

**Town Administrator**