;DRAFT MINUTES

LIBERTY SELECTBOARD

October 19, 2020 6:00 PM

 Melinda Steeves, 1st Selectman

 Carrie Peavey, 2nd Selectman

Duane Jewett, 3rd Selectman

**Town Officials:** Town Administrator Beth Cohen, Code Enforcement Officer Don Harriman, Treasurer Hannah Hatfield, Emergency Director Elise Brown, Clerk/Tax Assessor/Register of Voters Gail Philippi

**Visitors:** Joe & Kate Meadows

1. **Open Selectboard Meeting.** 6:00 pm
2. **Approve Minutes:** Approved
3. **Officials/Public Comments –**

Joe & Kate Meadows came to discuss how they could volunteer to help with the Town website. They offered up to $5000 to update it and then help maintain it. They would prefer to use a local developer. Selectman Peavey Motion to accept the offer, Selectman Steeves 2nd. Town Administrator Cohen to find a local website developer.

CEO Harriman reported there is no problem with the drainage at the Merrifield property.

Planning Board – Confusion about Carter’s Application to extend deck. Board will revisit in November. Town Administrator Cohen to do reminder of 21 day period in Ordinance.

Fire Chief Gillespie in Montville Meeting to discuss Special Ballot for Ambulance to be voted on in November.

1. **Business:**
	1. **FEMA Grant Application Update –** Emergency Management Director Brown to submit separate applications by next Monday. Be sure to change wording for Policy in Ordinance for the future.
	2. **Municipal Grant –** Mr. Jones here to discuss remodel. Project is below budget.
	3. **Revision –** Nothing to report. Town Administrator to call Jenn.
	4. **Phone System –** Nothing to report.
	5. **Sand Shed –** All pictures were sent to Deb today.
	6. **Caring.**com – TA emailed Caring Rep to let her we plan to add the links on the Town website.
	7. **Jeremy Hart –** Planning Board issue.
	8. **373 Prescott Hill Road –** Select Board signed Quit Claim Deed for Jennifer & Tree Hudson.
	9. **Jim Butler re:** Sand Shed – TA to invite Mr. Butler to October 26th Meeting.
	10. **13 month CD –** Treasurer Hatfield to go ahead with the .65% CD she found for the Cemetery and WOMs monies.
	11. **September Tax Write Offs -** #276 and #1156 Had negative balances from 2007/2009. Treasurer Hatfield asked to write off. Selectman Steeves made Motion to do so, Selectman Jewett 2nd.
	12. **Audit Representation Letter –** Select Board signed.
	13. **Neil Carmichael Snowmobile Grant –** Select Board signed.
2. **11th Hour:**
	1. Over around $8000 in Sand/Salt ($5100 may be reimbursed by Insurance)
	2. Possibly look for new representation, other than Bill Kelley.
3. **Warrant: Approved.**
4. **Adjournment: 7:48 PM**

**Respectfully submitted,**

**Beth Cohen**

**Town Administrator**