DRAFT MINUTES

LIBERTY SELECTBOARD

November 16, 2020 6:00 PM

 Melinda Steeves, 1st Selectman

 Carrie Peavey, 2nd Selectman

Duane Jewett, 3rd Selectman

 **Town Officials:** Town Administrator Beth Cohen, Code Enforcement Officer Don Harriman, Treasurer Hannah Hatfield, Emergency Director Elise Brown, Fire Chief Bill Gillespie,

 **Visitors:** Joe Meadows, Bruce Ray, Lorie Ray

1. **Open Select Board Meeting:** 6:01 pm
2. **Approve Minutes:** November 9, 2020 were approved
3. **Officials/Public Comments –**

**Bruce Ray Application to the Appeals Board** – Discussion about Process for Appeal. Mr. Ray agreed to have explanation in writing submitted to Appeals Board by November 26th for Appeals Board to continue.

**Joe Meadows regarding the Website –** Mr. Meadows submitted evaluation sheet to be used to compare potential website designers. TA Cohen will be contact point. Evaluation Process to start within next 2 weeks.

**ED Brown to Update Emergency Operating Plan next.**

1. **Business:**
	1. **FEMA Grant** – Waiting to hear.
	2. **Municipal Grant –** Treasurer Hatfield to make sure Floor Buffing/Cleaning is included. Selectman Peavey suggested 4 hand sanitizer dispensers for Community Center as well as a mop bucket
	3. **Revision –** Proposal received. They will do 14 panels. TA to forward to Select Board. Selectman Steeves moved to accept proposal, 2nd by Selectman Peavey.
	4. **Phone System –** Ooma hardware has been ordered. Should be here next week. Will begin trial period.
	5. **CMP Streetlight –** Selectman Steeves moved to sign Contract, Selectman Peavey 2nd.
	6. **Knowlton FoA request** – Letter for Mr. Knowlton and Lee Knowlton sent to Garnett for review. TA to copy file for Bill Kelly and keep on hand.
	7. **Digital Mapping** – Select Board desires to have this up and running by Town Meeting. Clerk Philippi spoke with Company. They have received and are working on it.
	8. **Budget Committee** – Meeting to be set for December 9th. Select Board will attend.
	9. **Sand Shed** – Repair status for front wall is completed and includes electrical. Selectman Jewett emailed Stewart bill for $760 for strapping, tarp and closing of the back wall. This is a temporary fix and will need to be completed in the Spring. Bill for Francis to get lights and plugs working is to be submitted soon. TA to be sure Insurance has everything needed to complete the claims.
2. **11th Hour: 3 Abatements signed by Select Board**

**RC Reynolds to post need for Snow Shoveling for Town Office and Community Center.**

1. **Warrant: Approved.**
2. **Adjournment: 7:03 PM**

**Respectfully submitted,**

**Beth Cohen**

**Town Administrator**