DRAFT MINUTES

LIBERTY SELECTBOARD

July 19, 2021’

 Melinda Steeves, 1st Selectman

 Andre Blanchard, 2nd Selectman

 Duane Jewett, 3rd Selectman

 **Town Officials:** Town Administrator Beth Cohen, CEO Don Harriman, Fire Chief Bill Gillespie, Emergency Management Director Elise Brown

 **Visitors:** Toni Farrell, Dallas Parmenter, Gail Philippi, Carrie Peavey

1. **Open Select Board Zoom Meeting: 6:00 pm**
2. **Approve Minutes**: July 12, 2021 - approved
3. **Officials/Public Comments –**
	1. **Toni Farrell –** Discussion of trash on her property from neighbor. It is a civil matter.
	2. **Selectman Steeves** asked EMD Brown and FC Gillespie suggestions for Health Officer.
	3. **FC Gillespie –** Received resignation of Jason Earle for August 31st. Have interviews lined up and expect to hire by end of next week. A set of turn out gear was lost during the mutual aid for Washington last week. An MMA claim has been submitted.
	4. **Carrie Peavey –** Selectman Steeves signed for road sign for her Liberty Farm Stand. Will have report for Animal Control end of the month. Request to be on Planning Board. TA Cohen to have appointment papers for Alternate Position that is available. Requesting paperwork for personal property taxes be written off.
4. **Business:**
	1. **Wood lot sale/auction deeds** – RC Reynolds found deeds and will forward to TA Cohen. Discussion of cost of in-person auction, etc. Selectman Blanchard did Motion to sign contract, Selectman Jewett 2nd. TA Cohen to copy and send back to Keenan Auctions.
	2. **Sand/Salt Shed** – Selectman Jewett met with Mr. Coughlin, structural engineer. They meet again. Discussion regarding possible funding, loan options, locations possibilities if rebuild, ARPA monies, etc.
	3. **InfoTech** – Discussion of need for laptop or fix old ones. Selectman Steeves Motion to have TA Cohen explore new computer options, Selectman Jewett 2nd. TA Cohen to let FC Gillespie know what we are looking for. He may have someone that would help us. TA Cohen to ask Dan Misner of InfoTech meet with Select Board.
	4. **Pay Policy** – Discussion of other Towns’ policy (TA Cohen to gather more information), Holiday pay, Clerk/TA pay, more clarification for next year, etc. Going forward with appointment amounts for Clerk and Town Administrator to be paid by dividing the full amounts by 52.
	5. **Heating Oil Lock**-In – Selectman Steeves Motion to sign Maritime Contracts, Selectman Blanchard 2nd.
5. 11th Hour – Fire Chief Gillespie provided a recorder to TA Cohen to use to record Meetings. That would help as cross reference and keeping electronic records.
6. **Warrant -** Approved
7. **Adjourn: 7:37 pm**

**Respectfully submitted,**

**Beth Cohen, Town Administrator**