DRAFT MINUTES

LIBERTY SELECTBOARD

July 13, 2020 6:00 PM

**Selectboard Attendance:** Melinda Steeves, 1st Selectman

Carrie Peavey, 2nd Selectman

Duane Jewett, 3rd Selectman

**Town Officials:** CEO Don Harriman, Fire Chief Bill Gillespie, Road Commissioner Tammy Reynolds, Administrator Beth Cohen

**Guest(s):**  Sara Salley, Judy Fuller and Ron and Sheila Jackson(via Zoom)

1. **Open Selectboard "Zoom" Public Meeting: 6:00 PM**
2. **Approve Minutes: Unanimous.**
3. **Officials/Public comments**
	1. **Knowlton Shore Road Association:**
		1. **Is plowing of the Road illegal? (The easements were given) Pubic money for private roads?**
		2. **Can they get a copy of the list of roads given? (911 list of roads)**
		3. **Treating roads more equal?**
		4. **Special Town Meeting; Petition requires 47 signatures**
		5. **Bids are price per mile.**
4. **Business:**
	1. **Heating Oil Lock In – Fire Chief Gillespie points out the service plan is a good idea. Selectman Peavey Motion to wait until next week for Fire Chief Gillespie to check with each Company. Selectman Steeves 2nd.**
	2. **Dog Ordinance. Should be changed to read: WARNING REQUIRE BEFORE PROSECUTION. Prior to issuing a Citation for a Violation of this Section, a written warning would be issued by the Animal Control Officer/Selectboard. If the activity ceases, no Citation will be issued. If no action is taken within 30 days, a Citation will be issued and after 45 days the Selectboard will authorize a Summons for the Violation.**
	3. **Wood Lot. Cutting started yesterday. Bolin Hill will probably cost more but the line is difficult to determine. If they are willing to cut it, Selectboard says to do it.**
	4. **Snowplow Contract Posting. The 3 roads no longer being plowed take 2.6 miles off the Contact to make the total 31.8 miles. The Notice of Invitation to Bid should be put in the Local Paper. List of Documents, Specifications and instructions to Bidders are available upon request. Road Commissioner Reynolds clarified that the process will be the Invitation to Bid, then the Bids would be opened on July 20, 2020 for the Selectboard to decide, then the Special Town Meeting for allocation of funds would be set. Also, that the Bid should include the price for Sand.**
	5. **Assessor's Agent Contract Posting. Selectman Peavey to investigate further.**
	6. **FEMA Grant Update. Emergency Management Director Brown not in attendance.**
	7. **Stevens Pond. We are to get a Contract in writing. Permits from the DEP are needed. Discussion of barricades in order to protect the Town's liability. Signs, ropes, barricades will all be put in place right away.**
	8. **Quigg Island. In regards to the letter from Daniel Marchand, the reply letter should acknowledge receipt and instruct him to contact CEO Harriman with any further concerns.**
	9. **CEO Harriman asked if the cost for an After the Fact Permit could be raised from $250 to $1000.**
	10. **Clerk/Tax Collector/Registrar of Voters Philippi informed that she has had 2 people ask about the number of signatures required for a Petition. The response is 10% of 473 which is 47.**
	11. **Road Commissioner Reynolds pointed out the Snowplow Contract is for 3 years. Also asked how many Articles could be in a Special Town Meeting. Selectman Steeves said under 10 and it should be done before the Commitment.**
	12. **Fire Chief Gillespie gave update in regards to negotiations with Ambulance Service. They met last Tuesday night and will have a joint meeting at the Attorney General Office next week to understand the legalities before moving forward.**
	13. **Lake St. George Dam Update. Acknowledge the receipt of the Summary of Monitoring Visits from John Skelley.**
	14. **Billings Abatement/Homestead Issue. Check Abatement Book for Application.**
	15. **Phone System. Administrator Cohen informed that she is moving forward gathering information and will present solutions soon.**
	16. **Clerk/Tax Collector/Registrar of Voters Philippi informed that everything is set up for elections and the Office will be closed for business that day.**
5. **Warrant: Approved.**
6. **Adjournment: 7:21 PM**

**Respectfully submitted,**

**Beth Cohen**

**Town Administrator**