DRAFT MINUTES

LIBERTY SELECTBOARD

August 24, 2020 6:00 PM

 Melinda Steeves, 1st Selectman

Duane Jewett, 3rd Selectman

**Town Officials:** Treasurer Hannah Hatfield, Town Administrator Beth Cohen, Code Enforcement Officer Don Harriman, Clerk/Tax Collector/Registrar of Voters Gail Philippi

1. **Open Selectboard "Zoom" Public Meeting: 6:01 PM – Internet down; Zoom not working.**
2. **Approve Minutes:** Town Administrator Cohen dated Minutes incorrectly. Resend and Approve August 31, 2020.
3. **Business:**
	1. **Fiscal Year '20 Write Offs –** Barnes & Higgins should be kept on tax rules if possible sale in the future. Campo should be zero and Sherman should be deleted. Selectman Steeves moved and Selectman Jewett 2nd.
	2. **FEMA Grant Application Update –** Auditor would send draft financials. She's out for the week. Next Monday we can talk about when to meet. Needs to be before Commitment (September 16, 2020).
	3. **Revision –** Jenn is out of the office this week.
	4. **Municipal Grant –** WhenMr. Jones is ready to begin we need to be ready.
	5. **Phone System –** Clerk/Tax Collector/Registrar of Voters Philippi says new Grasshopper message is worse than before. 2 rings is not good, doesn't give options, few people leave messages. Selectman Steeves moved to go with Verizon, Selectman Jewett 2nd.
	6. **Tax Collector Accounts –** Clerk/Tax Collector/Registrar of Voters Philippi asked to postpone until August 31, 2020.
	7. **Rick Ericson Abatement –** Adopt the acre of land as Town Property; zero out in TRIO. Selectman Steeves made Motion; Selectman Jewett 2nd.
4. **11th Hour :**
	1. **Glenn Jackson Abatement –** Clerk/Tax Collector/Registrar of Voters Philippi to do tonight.
	2. **Timecard –** Check to get another type of timesheet for Town Administrator Cohen.
	3. **CEO Harriman -**  Property Owner on Stickney Hill who paved has 30 days to do an Appeal to Town Office. Wait 30 days to send a letter. Letter must come from Town Attorney. In next Town Meeting, change the After the Fact Permit to at least $1000. Selectman Steeves moved to put that on the Warrant; Selectman Jewett 2nd.
	4. **Computer for Town Administrator -** $500 appropriated for computer upgrade should be used to purchase a computer. Selectman Steeves moved; Selectman Jewett 2nd.
5. **Warrant: Approved.**

1. **Adjournment: 6:43 PM**

**Respectfully submitted,**

**Beth Cohen**

**Town Administrator**