DRAFT MINUTES

LIBERTY SELECTBOARD

December 7, 2020 6:00 PM

**Selectboard Attendance:** Melinda Steeves, 1st Selectman

Carrie Peavey, 2nd Selectman

Duane Jewett, 3rd Selectman

**Town Officials:** Administrator Beth Cohen, Clerk/Tax Collector/Registrar of Voters Gail Philippi

**Guest(s):**  Joe Meadows, Linda Martin-Isherwood, James Isherwood, Danny McGovern, Jim Caldwell, Dana Valleau, Bradley Leeman, Dana Philippi

1. **Open Selectboard "Zoom" Public Meeting: 6:00 PM**
2. **Approve Minutes: Unanimous.**
3. **Business:**
   1. **Quigg Island Bridge –** LindaMartin-Isherwood had questions regarding the bridge being put in to Quigg Island. Select Board assured the request to put a bridge in was properly addressed before installation. According to Ordinance, a Temporary Structure has no need for permit or approval. (A Temporary Structure must be removed within 6 months or before May 31st.)
   2. **Bradley Leeman/Union Transfer Station –** Mr. Leeman has been unable to dump his dump truck for several months now. Discussion of Operation Policy/UTC Compliance with State Policy/conversations and correspondence between Leeman and David Stanley (Current UTC Manager) TA Cohen to get copy of UTC Operations Manual, any policy changes and contract between Liberty and UTC. Mr. Leeman should speak to the Tri-County Waste Board. They meet quarterly, next meeting January 7th via Zoom.
   3. **Bruce Ray –** Dana Valleau has letter for Mr. Ray. Appeals Board needs to pick a date to have a hearing in person at the Town Office. Mr. Valleau, Mr. Philippi, and Mr. Opper to all arrange with TA Cohen to set Hearing then send letter to Select Board before sending it to Mr. Ray.
   4. **Fire Chief Gillespie –** Should the 200 hours of cleanup from the last storm come out of the emergency fund? Select Board says Yes, out of emergency fund. Discussion regarding the generator at the Fire Station not working correctly. TA Cohen to research cost of new generator.
   5. **Website –** Mr. Meadows informed that only Adventure Advertising and InfoTech will be interviewed. Interviews will happen this week.
   6. **FEMA Grant –** Waiting
   7. **Municipal Grant –** All on track. Final report is due December 15th.
   8. **Revision –** Waiting on quote from John Luft.
   9. **Phone System –** Plan to get Ooma running this week.
   10. **Knowlton Information –** Copy of file with letter has been sent to Mr. Knowlton. Letter sent to Lee Knowlton.
   11. **Digital Mapping –** Clerk Philippi and Assessor Agent Ethan talked with them. They are finalizing. They say that we have not paid the Maintenance Fee for 2020. TA Cohen to find out what has been paid to date. CAI charges $250 for a hard copy of paper maps. Decide if we want a hard copy from them.
   12. **Sand shed –** TA Cohen to email to request status.
   13. **Budget Committee –** Zoom meeting on December 9th at 5:30 pm. Selectman Steeves to send invite TA Cohen to send email to all members. Clerk Philippi remind them to come in and sign paper being sworn in. Suggest Selectman and Budget Committee recommendation for Warrant be combined.
4. **Warrant: Approved.**
5. **Adjournment: 8:24 PM**

**Respectfully submitted,**

**Beth Cohen**

**Town Administrator**