**Town of Liberty, Maine**

**Planning Board Minutes**

 **August 12, 2021 7:00 pm**

**Overlock Room, Liberty Town Hall**

**Board Members**

Betty-Lu Davis, Co-Chair Jeff Davis Steve Fountain, Chair Don Harriman, CEO Carol McGovern

Carrie Peavey, Alternate Dallas Parmenter Francis Stewart, Alternate Kate Valleau, Secretary

**Procedural**

1. Open meeting: 6:58 pm
* Roll call: Betty-Lu Davis, Jeff Davis, Steve Fountain, Don Harriman, Carol McGovern, Dallas Parmenter, Carrie Peavey and Kate Valleau.
* Motion to accept May minutes: May attendees were Betty-Lu Davis and Dallas Parmenter. Motion to approve: Betty-Lu Davis, Seconded: Dallas Parmenter. Approved 2-0.
* Motion to accept June minutes: June attendees were S. Fountain, C. McGovern, D. Parmenter, F. Stewart, J. Davis. Motion to approve: Steve Fountain, Seconded: Jeff Davis. Approved 4-0.
* Motion to accept July minutes: July attendees were Betty-Lu Davis, Jeff Davis and Carol McGovern. Motion to approve: Betty-Lu Davis, Seconded: Carol McGovern. Approved 3-0.

2. CEO report on shore-land zone interactions: None

**Applications**

1. Received 4/26/2021. Applicant Cliff Coburn for property owners Jill & Paul Montgomery. Applicant mailing address 169 West Main St, Liberty. Property Location: 171 Smith Rd Liberty. Lot 12. Proposed land clearing: removing trees. Application not complete. Kate Valleau spoke to applicant 7/9/21. Applicant agreed to come to town office and complete the application. 8/12/21 RESULT: Declined the application due to lack of completed application. Motion to decline: Steve Fountain, Seconded: Betty-Lu Davis. Declined 5-0. Application denial was mailed to applicant.
2. Received 7/19/21. Applicant Steven A. Staples. Mailing address 156 Bunker Hill Rd, Jefferson ME 04348. Property location: 3 Ingalls West. Map 8, lot 37-3. Proposed construction: building new 24 x 48 one story house with daylight basement and 10 x 10 screen porch. RESULT: Motion to approve: Steve Fountain, Seconded Dallas Parmenter. Approved 5-0 for limited residential use within the shore-land zone district. Application approval was handed to the applicant.
3. Received 7/22/21. Applicant and owners Edith Cram and Matthew Cram. Application mailing address 18 Pheasant Lane, Bath ME 04530. Property location: 67 Knowlton Shore Rd. Map 19, Lot 37. Proposed construction: a lake house. RESULT: Motion to approve the request of a 28 x 32 structure. NOTE: with to the application approval, up to additional 252 square feet may still be added to the structure, as long as it does not encroach closer to the waterline than the existing deck. Motion to approve: Steve Fountain, Seconded: Dallas Parmenter. Approved 5-0 for limited residential use within the shore-land zone district with additional noted requirement. Application approval was handed to the applicant.

**Public: None**

**Administration**

1. Welcome Carrie Peavey to the Planning Board as an alternate.
2. Dallas Parmenter made a motion to increase the After the Fact Planning Board permit fee to be increased from $250 to $2,500. Carol McGovern seconded the motion. Approved 5-0.
3. Dallas Parmenter inquired if the new driveway off of Route 3 within shore-land zone was approved for construction. Location is near Lake St. George Terrace. Code enforcement officer Don Harriman said he would take a look at the construction and let us know of application status.
4. Dallas suggested phone numbers of all planning board members were shared for business continuity purposes. This was completed.

**Adjourn**

* + Time: 8:40 pm
	+ Motion to adjourn: Betty-Lu Davis
	+ Second the motion to adjourn: Steve Fountain
	+ Board in favor to adjourn: 5-0