

## PLANNING BOARD MINUTES for Liberty, ME

### I. MEETING DETAILS:

Chairperson: Steve Fountain  
Co-Chairperson: Betty-Lu Davis  
Secretary: Kate Meadows

Date: **March 10, 2022**

Time: 7:00 pm

Location: Overlook Room (and via Zoom)  
Town Office, 7 Water Street, Liberty, ME 04949

### II. ROLL CALL:

The **Chairperson** called the meeting to order at 6:58 pm.

**Members in Attendance:** Betty-Lu Davis, Steve Fountain, Dallas Parmenter, Francis Stewart, Carol McGovern,

**Members Absent:**

**Alternate Members Present:** Kristine Gorman, John Morris

**Staff Present:** Kate Meadows, Secretary (Don Harriman, CEO – not present)

### III. CALL TO ORDER:

**Previous Meeting Minutes:** There was a motion by Steve Fountain to approve the meeting minutes of the previous meeting on February 10, 2022. The motion was seconded by Kristine Gorman. The Board adopted the minutes with 5 votes.

**Adjustment to the Agenda:** Discuss topic(s) suggested by Select Board.

### IV. APPLICATIONS / CORRESPONDENCE / ACTIVITY:

**CEO Report on Shoreland Zone Activity:**

None/CEO not present

### V. PUBLIC:

- a. Jill Montgomery @ 171/173 Smith Road – contractor Cliff Coburn submitted an application on her behalf in 2020. Application was never formally completed and was declined after several attempts to obtain completion. Property owner still needs original tree work done to make other home repairs. Betty-Lu stated the \$25 application fee did not need to be repaid. Kate Meadows to look for original application so Jill Montgomery may resubmit as opposed to completing a new one. May be submitted without a contractor, but would need information before work was to start.

### VI. OLD BUSINESS:

### VII. NEW BUSINESS:

- a. Betty Lu indicated that Melinda Steeves requested the Planning Board discuss shooting range issue due to current controversy in Montville. Several members indicated that substantial research would need to be completed to create new policy and this may be the responsibility of the Select Board. A range may not necessarily be in shoreland vicinity, and the CEO would need to be involved. Regardless, additional clear direction would be needed if the Planning Board would be formally tasked with this responsibility. Carol McGovern stated that additional jurisdiction may need to be granted to the Planning Board to make new policy.



- b. Steve Fountain stated there was a similar discussion re: Solar Farms in the past. This topic was brought to the Select Board with no follow up. If Planning Board has jurisdiction to make policy, this is a topic that should also be addressed.
- c. Kristine Gorman inquired as to whether the Town was applying for grants and offered her assistance in preparation, as needed.
- d. Carol McGovern indicated she would like to participate in site visits (for applications). Steve Fountain asked that no more than (2) Planning Board Members conduct a site visit at one time. Members may take turns; communication should be clear and documented as to which members are conducting visits.
- e. Francis Stewart asked for clarification on Intent to Build for Commercial buildings. Steve Fountain stated that there is no difference to Residential procedure.

VIII. **ADJOURNMENT:**

There was a motion by Steve Fountain to adjourn the meeting at 7:38 pm. The motion was seconded by Betty Lu Davis. The Board approved the motion with three votes.

The NEXT regularly scheduled meeting is **Thursday, April 14, 2022** at 7:00 pm. The draft minutes for the March 10, 2022 Planning Board meeting will be adopted at the April 14, 2022 meeting.

Draft minutes submitted by:           *Kate Meadows*           Kate Meadows

Approved by:           *STF*

