**Town of Liberty, Maine**

**Planning Board Minutes**

 **September 9, 2021 7:00 pm**

**Overlock Room, Liberty Town Hall**

**Board Members**

Betty-Lu Davis, Co-Chair Jeff Davis Steve Fountain, Chair Don Harriman, CEO Carol McGovern

Dallas Parmenter Carrie Peavey, Alternate Francis Stewart, Alternate Kate Valleau, Secretary

**Procedural**

1. Open meeting at 6:58 pm. Roll call & accept prior meeting minutes.

* + - * Roll call: Jeff Davis, Steve Fountain, Don Harriman, Carol McGovern, Dallas Parmenter, Carrie Peavey (as Alternate) and Kate Valleau
* Motion to accept August minutes: August attendees were Betty-Lu Davis, Jeff Davis, Steve Fountain, Dallas Parmenter, Carrie Peavey and Carol McGovern. Motion to accept minutes: Carol McGovern. Seconded by Steve Fountain, in favor: 4-0.

2. CEO report on shore-land zone interactions: Don Harriman reviewed the work done on a dam on Tannery Lane. His opinion was that it was a driveway being maintained.

**Applications**

1. Received 8/16/2012. After the Fact Permit. Applicant and property owner Melik Khoury. Applicant mailing address 61 Ocean Dr. Stockton Springs, ME 04981. Property Location: Rt 3, Belfast-Augusta Rd Liberty. Map 8, Lot 29. Proposed land clearing: Build driveway and clear trees for house which will set back beyond the 250 ft. Also thin trees between the 100’-250’ line. No work planned in the 100’ shore land zone. RESULT: In attendance with the applicant was private consultant Valerie Derosiers. They provided a previously approved DOT permit. Motion to accept: Steve Fountain, Second the motion: Jeff Davis, in favor: 4-0 per the shoreland zoning ordinance. Permit was handed to the applicant.
2. Received 8/19/2021 Applicant Larry Schaub for owners Larry & Sheryl Schaub. Applicant mailing address 21 Bowling Green Lane, Belfast ME 04915. Property Address 126 Marshall Shores Rd. Liberty. Proposed land clearing: Rebuild existing sea wall. Motion to approve: Dallas Parmenter, Seconded: Steve Fountain. In Favor 4-0. Application was approved, per the shoreland zoning ordinance. Permit was handed to the applicant.
3. Received 8/9/2021. Applicant and property owners Robert and Leslie Knoth, mailing address 2400 Pheasant Lane, Salina, KS 67401. Property location: 161 Blueberry Lane, Liberty. Map 5, Lot 15. Proposed construction: New 28’ x 32’ garage. RESULT: Applicants were not in attendance. Steve Fountain called the application to confirm if owners would be using the existing driveway. He left message in voicemail. Application will be approved as long as applicants use the existing driveway, per the shoreland zoning ordinance. Motion to approve: Carol McGovern, seconded: Steve Fountain. In Favor 4-0. Permit was mailed to the applicant.

**Public:** None

**Administration**

1. Quorum definition: The majority of the total number of regular members of the board constitutes a quorum. Currently there are five regular members, therefor three members constitutes a quorum. Less than three members would then use an alternate as an acting board member.
2. Discussion held as to whom would be visiting the application sites. Dallas and Carrie offered to cover the next set.
3. Kate Valleau suggests that secretary salary be raised to minimum wage. Motion to raise the secretary salary to minimum wage suggested with Motion to approve: Steve Fountain. Seconded by Jeff Davis. Approved 4-0.

**Adjourn**

* + Time: 8:14pm
	+ Motion to adjourn: Steve Fountain
	+ Second the motion to adjourn: Jeff Davis
	+ Board in favor to adjourn: 4-0