**PLANNING BOARD MINUTES for Liberty, ME**

1. **MEETING DETAILS:**

Chairperson: Steve Fountain

Co-Chairperson: Betty-Lu Davis

Secretary: Kate Meadows

Date: **September 8, 2022**

Time: 7:00 pm

Location: Overlock Room

 Town Office, 7 Water Street, Liberty, ME 04949

1. **ROLL CALL:**

The **Chairperson** called the meeting to order at 7:03 pm.

**Members in Attendance:** Betty-Lu Davis, Steve Fountain, Carol McGovern, Kristine Gorman, Carrie Mancini

**Members Absent:**

**Alternate Members Present:** John Morris **Absent:** NA

**Staff Present:** Kate Meadows, Secretary **Absent:** Cindy Abbott, CEO

1. **CALL TO ORDER:**

**Previous Meeting Minutes:** Minutes for prior meetings, June 9, 2022, July 14, 2022 and August 11, 2022 were all approved. Motion to approve June by Betty-Lu Davis and seconded by Kristine Gorman, all voted to accept. Motion to approve July by Betty-Lu Davis and seconded by Carol McGovern, all voted to accept.

Motion to approve August by Steve Fountain and seconded by Betty-Lu Davis, all voted to accept.

1. **APPLICATIONS / CORRESPONDENCE / ACTIVITY:**
	* 1. Anonymous Letter mailed to Planning Board regarding ROW issue – letter to be forwarded to CEO, as not a Planning Board matter.
2. **CEO Report on Shoreland Zone Activity:** New CEO, Cindy Abbott not in attendance
3. **PUBLIC:**
	1. Joe Meadows
4. **OLD BUSINESS:**
	1. Francis Stewart resigned as member; Carrie Mancini moved from alternate to full member. The Planning Board recognizes and appreciates Francis’s time and energy given to supporting the Board.
5. **NEW BUSINESS:**
	1. **34 Sherman Road / Map 022 Lot 004 / Tara Marple**
		1. Building new deck (where one was formerly in place). Carrie Mancini represented owner.
		2. Deck will not be within the 0’-100’
		3. Steve motioned to approve, seconded by Kristine and all present approved.
	2. **360 Stickney Hill Road / Map 6 Lot 21 / Doug Blaisdell**
		1. Replace former trailer that had been removed under original permit. New trailer has slightly different footprint – longer (note math on original permit was incorrect) – total footprint must not exceed length 52’, width 13’4” w/ 4 set-backs.
		2. Extended deck on trailer not to exceed 4’
		3. Motion to approve with conditions made by Betty-Lu, seconded by Steve, all voted to accept.
	3. Open discussion regarding Planning Board decisions – not purpose to enforce code; however, will refer to CEO any issues
6. **ADJOURNMENT:**

There was a motion by Steve Fountain to adjourn the meeting at 8:11 pm. The motion was seconded by Betty-Lu. The Board approved the motion with all votes.

The NEXT regularly scheduled meeting is **Thursday, October 14, 2022** at 7:00 pm. The draft minutes for the September 8, 2022 Planning Board meeting(s) will be adopted at the September 2022 meeting.

Draft minutes submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Kate Meadows

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Steve Fountain