**PLANNING BOARD MINUTES for Liberty, ME**

1. **MEETING DETAILS:**

Chairperson: Steve Fountain

Co-Chairperson: Betty-Lu Davis

Secretary: Kate Meadows

Date: **October 13, 2022**

Time: 7:00 pm

Location: Overlock Room

 Town Office, 7 Water Street, Liberty, ME 04949

1. **ROLL CALL:**

The **Chairperson** called the meeting to order at 6.58 pm.

**Members in Attendance:** Betty-Lu Davis, Steve Fountain, Kristine Gorman

**Members Absent:** Carol McGovern, Carrie Mancini

**Alternate Members Present:** **Absent:** John Morris

**Staff Present:** Kate Meadows, Secretary **Via Zoom:** Cindy Abbott, CEO

1. **CALL TO ORDER:**

**Previous Meeting Minutes:** Minutes for prior meetings, September 8, 2022 was approved. Motion to

approve August by Steve Fountain and seconded by Betty-Lu Davis, all voted to accept.

1. **CORRESPONDENCE / ACTIVITY:** None
2. **CEO Report on Shoreland Zone Activity:** None
3. **OLD BUSINESS:** None
4. **NEW BUSINESS / APPLICATIONS:**
	1. **34 Sherman Road / Map 022 Lot 004 / Tara Marple**
	2. **12 Lucas Pt Road / Map 019 Lot 023**
		1. Owner: Richard Tyler (in attendance)
		2. Cindy Abbott brought up that existing septic system was not addressed; she spoke with Don Harriman who did not recall a septic permit approval. After board discussion, decision was made to request property owner to obtain septic inspection / assessment before approval can be made.
		3. Due to oncoming winter weather, a special meeting was scheduled for 10.20.22 to review septic information rather than wait until next board meeting.
		4. Cutting trees will also be addressed
	3. Open discussion regarding Planning Board decisions – not purpose to enforce code; however, will refer to CEO any issues
5. PUBLIC
	1. Mike Lewis and Robert Peters submitted questions regarding road behind Bargain Bin @ Adams Road. Property is being developed by Cory Skidjell and Justin Leaman. None of the issues raised concerns shoreland restriction and / or subdivision and there is no need for Planning Board to be involved or make decision(s). Cindy Abbott is aware of situation and has spoken to parties involved.
6. **ADJOURNMENT:**

There was a motion by Betty-Lu Davis to adjourn the meeting at 8:00 pm. The motion was seconded by Steve. The Board approved the motion with all votes.

There is a Special Meeting scheduled for October 20, 2022 to review (1) existing application held over from this meeting for additional documentation.

The NEXT regularly scheduled meeting is **Thursday, November 10, 2022** at 7:00 pm. The draft minutes for the October 13, 2022 Planning Board meeting(s) will be adopted at the November 2022 meeting.

Draft minutes submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Kate Meadows

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Steve Fountain