

PLANNING BOARD MINUTES for Liberty, ME

I. MEETING DETAILS:

Chairperson: Steve Fountain

Co-Chairperson:

Secretary: Kate Meadows

Date: **December 14, 2023**

Time: 7:00 pm

Location: Overlock Room

Town Office, 7 Water Street, Liberty, ME 04949

II. ROLL CALL:

Steve Fountain called the meeting to order at 7:00 pm.

Members in Attendance: Steve Fountain, Kristine Gorman, Carrie Mancini, Carol McGovern, Kate Meadows

Members Absent:

Alternate Members Present: Bill Stoops

Absent:

Staff Present: Kate Meadows, Secretary

III. CALL TO ORDER:

Previous Meeting Minutes: Minutes for prior meetings, November 9, 2023 was approved. Motion to Accept: Steve Fountain made motion, Kristine Gorman seconded, no discussion, no abstentions.

IV. CORRESPONDENCE / ACTIVITY:

Carol McGovern stated she contacted MMA regarding Liberty's Subdivision Ordinance for clarification on minor vs major subdivision definition. Kate to follow-up with our Town Administrator to rectify inconsistency within the ordinance. An article may need to be drafted to be voted on to amend ordinance. Carol also contacted MMA to clarify FOAA rules and what is necessary for proper notice for any PB gathering / meeting, including site visits.

V. CEO Report on Shoreland Zone Activity: NA

VI. NEW BUSINESS / APPLICATIONS:

New PB member – Kate Meadows, Co-chair member to be elected 1st PB meeting after Town Meeting

Application 1. David & Sandra St. Clair (property owner) / Tammy Reynolds (agent)

Stickney Hill, Map 05, Lot 18

Initial submission of Application for Subdivision Approval: Minor Subdivision; presented with map, Four lots. Will need clarification on land remaining, which Tammy will provide. Road construction also minor. Site Visit to be posted at Town Office and will be attended by members Carol McGovern and Kate Meadows & Tammy Reynolds. Application will continue to be reviewed & processed at January PB meeting.

VII. OLD BUSINESS:

VIII. PUBLIC

- a. Luke Boulay inquired as to building requirements for a project; however, the discussion was not relevant to shoreland zoning or subdivision ordinance(s).

The NEXT regularly scheduled meeting is **Thursday, February 8, 2024** at 7:00 pm. The draft minutes for the January Planning Board meeting will be adopted at the February 2024 meeting.

Draft minutes submitted by: Kate Meadows

Approved by: J. F. J.