**PLANNING BOARD MINUTES for Liberty, ME**

1. **MEETING DETAILS:**

Chairperson: Steve Fountain

Co-Chairperson:

Secretary: Lindsey Pottle

Date: **January 11, 2024**

Time: 7:00 pm

Location: Overlock Room

 Town Office, 7 Water Street, Liberty, ME 04949

1. **ROLL CALL:**

**Steve Fountain** called the meeting to order at 6:59 pm.

**Members in Attendance:** Steve Fountain, Carol McGovern, Kate Meadows, Cindy Abbott, Bill Stoops, Carrie Mancini

**Members Absent:**

**Alternate Members Present:** **Absent:**

**Staff Present:** Lindsey Pottle, Secretary

1. **CALL TO ORDER:**

**Previous Meeting Minutes:** Minutes from prior meeting, December 14, 2023 were approved with correction of removing the size of each lot within the Subdivision request. Motion to Accept: Steve Fountain made motion to accept, Kristine Gorman seconded, all in favor none opposed.

1. **CORRESPONDENCE / ACTIVITY:** Regarding correction to Liberty’s Subdivision Ordinance, voted to remove the section in the parenthesis and review the checklist at the end of the ordinance to make sure it was current. Steve Fountain made a motion to accept the update, Carrie Mancini Seconded, all in favor none opposed. Posted the public hearing announcement for amending the ordinance which will be held on February 8th, 2024 at the next Planning Board Meeting.
2. **CEO Report on Shoreland Zone Activity:**

Cindy reported she received 29 Plumbing / Subsurface permits for 2023.

1. **NEW BUSINESS / APPLICATIONS:**

None

1. **OLD BUSINESS:**

**Subdivision Application continued-** David & Sandra St. Clair (property owner) / Tammy Reynolds (agent)

Stickney Hill, Map 05, Lot 18, Ongoing review of Application for Subdivision Approval: Completed Findings of Facts and Decisions Check List, Tammy was going to mail abutters the certified letters, Tammy received a date of receipt stating we received a completed application.

1. PUBLIC
2. **ADJOURNMENT:**

There was a motion by Steve Fountain to adjourn the meeting at 7:42 pm. The motion was seconded by Carol McGovern all in favor, none opposed.

The NEXT regularly scheduled meeting is **Thursday, March 14th, 2024** at 7:00 pm. The draft minutes for the February Planning Board meeting will be adopted at the March 2024 meeting.

Draft minutes submitted by: Lindsey Pottle

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_